

# Holy Trinity Interparochial School

**Westfield Campus**  
**Grades 1-8**  
336 First Street  
Westfield, N.J. 07090  
908-233-0484  
908-233-6204 (fax)



**Mountainside Campus**  
**Pre-K & K**  
304 Central Avenue  
Mountainside, N.J. 07092  
908-233-1899  
908-233-2109 (fax)

## Holy Trinity Interparochial School 2011 - 2012 Tuition Scale

### *In-Parish Rates:*

Pre-K 2	2 1/2 Yr - 2 Day	1,900
Pre-K 3	3 Yr - 3 Day (AM or PM)	3,000
Pre-K 3(4)	3 Yr - 4 Day AM	3,600
Pre-K 4AM	4 Yr - 5 Day AM	4,100
Pre-K 4 w/2	4 Yr - 5 Day w/2 Full Days	4,800
Pre-K 4 w/4	4 Yr - 5 Day w/4 Full Days	5,100
Grades K - 8	1 Child	5,700
Grades K - 8	2 Children	10,200
Grades K - 8	3 or more Children	13,500

### *Out of Parish Rates:*

Pre-K 2	2 1/2 Yr - 2 Day	1,900
Pre-K 3	3 Yr - 3 Day (AM or PM)	3,000
Pre-K 3(4)	3 Yr - 4 Day AM	3,600
Pre-K 4AM	4 Yr - 5 Day AM	4,100
Pre-K 4w/2	4 Yr - 5 Day w/2 Full Days	4,800
Pre-K 4w/4	4 Yr - 5 Day w/4 Full Days	5,100
Grades K - 8	1 Child	8,800
Grades K - 8	2 Children	15,400
Grades K - 8	3 or more Children	20,700

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### **Policy Defining Parishioner Family**

A parishioner family of Holy Trinity Interparochial School's co-sponsoring parishes (Holy Trinity, Saint Helen, Our Lady of Lourdes) that is eligible for the in-parish tuition rates for Grades k-8 is defined as a family that:

- attends Sunday Eucharist on a regular basis;
- practices the stewardship way of life, actively sharing time, talent, and treasure with the parish community;
- is a registered member of the parish for at least one year; and
- demonstrates, through the use of the parish envelope system, a contribution of \$ 400 during the prior calendar year.

For a family who transitions into one of the co-sponsoring parishes and demonstrates after its initial year of registration that all of the above criteria are being met, the difference between the out-of-parish and the in-parish tuition rate will be credited to next year's tuition.

**Co-Sponsored by Holy Trinity Parish and Saint Helen's Parish, Westfield  
And Our Lady of Lourdes Parish, Mountainside**

## Tuition and Fees Policy for Holy Trinity Interparochial School

Each family is responsible for meeting its financial obligations (tuition, fees, food voucher, EDC, etc.) in a timely manner according to the Schedule of Fees published for each school year. When a family fails to meet its financial obligations, payments are considered in arrears. The Board of Pastors has directed the school, as necessary, to withhold the August mailing with teacher and class assignments, report cards, diplomas or suspend educational services until all financial obligations have been met.

### Schedule of Fees for the 2011-2012 School Year

- **Registration** – fees are payable at the time of registration at a rate of \$125/student for returning families and \$150/student for new families. All registration fees are non-refundable.
- **Deposits & Tuition Option Payment Plan**- deposits are 10% of the tuition, non-refundable and are due May 15th. For Kindergarten students, in order to hold a place in the class, \$150 of the deposit is required at the time of acceptance. The deposit balance for Kindergartens is also due by May 15<sup>th</sup>.
  - In addition, a “*Tuition Option Payment Plan including Food Voucher Participation Plan*” must be returned by May 15<sup>th</sup> to facilitate proper billing for the next school year.
- **Tuition** – 3 options
  - Option 1 – payment in full
    - Payments are due July 1<sup>st</sup>. Payments received after July 31<sup>st</sup> will not be eligible for the 2% discount. Tuition will be considered in arrears after July 31<sup>st</sup>.
  - Option 2 – two equal payments
    - The initial payment is due July 1<sup>st</sup> with the second payment due December 1<sup>st</sup>. Tuition will be considered in arrears after July 31<sup>st</sup> and December 31<sup>st</sup>.
  - Option 3 – 10 monthly payments through FACTS
    - Monthly payments are made from July through April through automated credit card or checking account withdrawals. FACTS forms must be on file in the school office by May 15th.
    - Service Fees and NSF fees will be charged based on the FACTS schedule of fees.
    - Monthly payments through the school office are not an option.
- **Food Certificate Program Food Certificate Program** – each family (except PK2.5) must participate in the Food Certificate Program either by purchasing food certificates (similar to gift cards) through HTIS or opting to pay a non-refundable buy-out fee. Food certificates are purchased by HTIS from local supermarkets (ie. Shoprite, Kings, A&P and others) at a discount and sold at face value. The difference is a significant source of fundraising for the school. The Food Certificate Program will run from September 15<sup>th</sup> through May 15<sup>th</sup> during the school year.
  - K-8 Families
    - Must purchase \$4,500 in food certificates **or** pay a buyout rate of \$350 by July 1<sup>st</sup>. Buy outs after July 31<sup>st</sup> will be charged \$400.
    - If at the end of the program the purchase of \$4,500 has not been reached, the difference between the buyout rate of \$350 and 5% of the amount of food certificates purchased will be billed payable by June 15. If the balance due is not received prior to the end of the current school year, payment will be considered in arrears.
  - Pre-K Only Families
    - Must purchase \$3,000 in food certificates **or** pay a buyout rate of \$150 by July 1<sup>st</sup>. Buy-outs after July 31<sup>st</sup> will be charged \$150.
    - If at the end of the program the purchase of \$3,000 has not been reached, the difference between the buyout rate of \$150 and 5% of the amount of food certificates purchased will be billed payable by June 15. If the balance due is not received prior to the end of the current school year, payment will be considered in arrears.
- **Extended Day Care** – families will be billed based on participation in the EDC Program. Fees will be considered in arrears after 30 days of billing.